



## **Race Entry, Acceptance, Payment, Reserve and Refund Policy**

### ***Race Entry***

Race entries open upon publication of the entry forms and close 3 working days before the Event. Entries can be made either via the PDF form or the online form which can be found on our website.

### ***Deadline Times***

Payment / withdrawal deadlines will be working days before the Event weekend.

Two weeks (10 days) before the Event is the preceding Monday by 5PM

3 days before the Event is the Wednesday by 5PM

### ***Fee Payments***

Upon entering races you may choose to pay entry fees up front or two weeks before each event. If you choose to pay two weeks before the event, a deposit of £25 per entry will be requested at the point of submitting your entry form. Your entries will not be accepted until after this deposit is paid. The balance will be requested 4 weeks prior to each event and will be due by 2 weeks prior to the event.

Payment can be made by cheque, card or bank transfer. There are no additional charges for using a credit card instead of a debit card.

For card payments, an email will be sent with a link to pay the entry fee, you will have two weeks to pay for the entry fee before the link expires 2 weeks before the event. New payment links can be sent within 2 weeks of the event but additional processing fees will apply.

Cheques post-dated for two weeks before the event are acceptable and will be held on file.

Direct transfer payments can be paid to:

Account Name: Monoposto Racing Club

Account Number: 40807568

Sort Code: 52-41-07

Payment Reference: use circuit + your race number

No one may take part in a race meeting unless full payment, including any late fees, has been cleared and an official fully completed race entry form has been received. Only cash will be accepted on race day if a cheque or debit/credit card payment has "bounced".

## ***Race Entry Acceptance***

All race entries will be registered according to the date they were received and are accepted on a first come first served basis irrespective of whether the entry was made online or via the PDF form. Once capacity is reached for a meeting, entries are then reserves in the order received.

Valid entries will be prioritised in accordance with this order:

1. Fully registered members of the Championship
2. Single Event members who have registered for up to two meetings and who comply with the full technical and sporting regulations of the Club
3. Invitation drivers (where permitted) with cars outside the normal class structure of the Club - at the discretion of the Championship Coordinator

Single Event entries will be accepted or added as reserves 4 weeks before the meeting. Those wishing to have earlier consideration are advised to join as full members.

## ***Withdrawals and Additional Fees***

Any withdrawal received will lose their £25 entry deposit, but the balance of the entry fee will be refunded as long as the withdrawal is made at least 3 days prior to the event. Any withdrawal received in the 3 days prior to the event will forfeit their entry fee.

Any entry made in the two weeks before the event or failing to pay their entry fee on time will be charged an additional £50 processing fee. Any entry made in the last 3 days before the event, or failing to pay until the last 3 days before the event will pay a £150 late fee.

Any competitor who does not pay their entry fee on time may become a reserve if the meeting is oversubscribed.

## ***Reserve Policy***

Where a meeting has a driver on reserve at the point that the event happens, procedure will occur as per National Competition Rules.

Reserves must pay the full entry fee in advance. If a driver takes part in a qualifying session but cannot take part in the race due to still being a reserve, their entry fee for qualifying will be £60 and the balance of the entry fee will be refunded. If a driver is not able to race due to other reasons such as mechanical failure, but a place on the grid is available for them, no refund will be due.

Where a reserve driver does not have a place available in one race but is able to take part in any subsequent races, a proportional refund will be applicable.